WOODWARD ACADEMY’S
STUDENT ALCOHOL TESTING POLICY

Philosophy:

Woodward Academy is committed to fostering an environment in which students do not consume alcohol. Our school partners with parents to educate students about the negative consequences of underage alcohol use. When there is reason to believe that a student is under the influence of alcohol at any official school event, Woodward has the right to administer a breathalyzer test to that student. While no school has the ability to monitor the behavior of its students at all times, Woodward has adopted this policy of alcohol testing in hopes of providing a meaningful alcohol prevention effort that encourages all its students to make positive, healthy choices.

Alcohol Avoidance Education:

1. As a condition of enrollment and continued attendance at Woodward, all Middle School and Upper School students and their parents must agree to participate in the formal drug and alcohol awareness programs offered by the school.

2. Middle School programs will include:

   For Students: A comprehensive drug and alcohol awareness program, integrated into the science curriculum, will begin in Middle School. Students will be instructed on the dangers of drug and alcohol use. They will continue to receive lessons and instruction through the existing Connect classes.

   For Parents: All parents are required to participate in a course associated with the Middle School drug and alcohol awareness program. The course will be offered at several venues, times, and days to allow parents ample opportunity to attend. (At least one parent/guardian will be expected to attend the course.)

3. Upper School programs will include:

   For Students: Woodward has long offered opportunities for Upper School students to learn about the dangers of drug and alcohol use.
Alcohol education programs for our Upper School students will be offered during: PEER (9th grade small group activity period); SOAR (10th grade small group activity period); Wellness (classes taught once a week to all PE classes by the counseling staff and physical education teachers); special assemblies; and activities sponsored by Students Against Dangerous Decisions (“SADD”), a student club.

For Parents: The drug and alcohol awareness course that is mandatory for Middle School parents will be open to parents of all Woodward students. Upper School parents are encouraged (but not required) to participate, even if they have completed the course in prior years. However, at least one parent/guardian of Upper School students new to Woodward will be required to complete the parent course. In addition, the Parent Community will continue to collaborate with the Upper School in hosting parent sessions relating to drug and alcohol awareness programs.

Alcohol Testing Protocol:

1. As a condition of enrollment and continued attendance at Woodward, all Upper School students must agree (i) to comply with the alcohol testing rules and procedures in effect at the Academy, and (ii) to sign any related consent and authorization forms.

2. Woodward reserves the right to deviate from the specific testing protocols set forth herein at any time when, in the judgment of the administration, doing so will further the important objective of creating an alcohol-free community of students at the Academy.

3. Breathalyzer testing will be supervised and conducted by Woodward personnel who have received relevant training. All results of alcohol tests conducted will be (i) treated confidentially by Woodward to the greatest extent possible under the circumstances, recognizing that students tested at a school function, on the basis of reasonable suspicion, will likely be observed by others at the event, and (ii) disclosed only to the student, his/her parents/guardians, and those Woodward personnel deemed as “need to know” (such as the Dean of Students, school nurse, grade-level counselor, and school personnel in charge of any event where testing occurs).
4. All Upper School students will be subject to alcohol testing on the basis of reasonable suspicion.

   a. For purposes of this policy, “reasonable suspicion” exists when a Woodward administrator, who has received training on drug and alcohol use and testing, determines that there is an objective basis to believe that a student is under the influence of alcohol.
   b. Before a breathalyzer test is administered, the student will be asked privately if the test result is likely to be positive because he or she has consumed alcohol that day.
   c. A trained Woodward representative will then administer the breathalyzer test in the presence of another Woodward administrator (or, if no other administrator is present at the event, another adult representative of the Woodward community).
   d. The results of the breathalyzer test will be read by the Woodward administrator and verified by the other adult. The results will also be shown to the student who was tested.
   e. The results of any positive breathalyzer test will be documented. The documentation will be confidential.
   f. Because all Woodward students are underage, a breathalyzer report noting the presence of any alcohol in a student’s system will be considered to be a “Positive” test.
   g. Parents/guardians will be given immediate notification of a positive alcohol test. The student will stay under the supervision of a Woodward official until his or her parents/guardians arrive to pick him or her up.

5. Any refusal to submit to a breathalyzer test will be treated as a Positive test result and an admission that the student was under the influence of alcohol at the time of the request. The consequences of POSITIVE-FIRST OFFENSE-DENIAL OF ALCOHOL USE AT TIME OF TEST will apply.

6. Consequences for Positive Test Results:

   POSITIVE – FIRST OFFENSE – ADMISSION OF ALCOHOL USE AT TIME OF TEST
   a. The student will be re-tested upon return to school and must have a negative breathalyzer result.
b. The student must have a substance abuse assessment by a qualified professional at the parents’/guardians’ expense. A letter verifying the assessment, including recommendations for the student, must be received by the Dean of Students within 30 days.

c. The student will be subject to future breathalyzer tests, without notice or need for reasonable suspicion, on campus or at any official Woodward functions or trips throughout the remainder of her/his career at Woodward.

**POSITIVE – FIRST OFFENSE – DENIAL OF ALCOHOL USE AT TIME OF TEST**

a. The student will be re-tested upon return to school and must have a negative breathalyzer result.

b. The student must have a substance abuse assessment by a qualified professional at the parents’/guardians’ expense. A letter verifying the assessment, including recommendations for the student, must be received by the Dean of Students within 30 days.

c. The student will be subject to future breathalyzer tests, without notice or need for reasonable suspicion, on campus or at any official Woodward functions or trips throughout the remainder of her/his career at Woodward.

d. The student will receive 15 additional hours of community service.

**POSITIVE – SECOND OFFENSE**

a. If a student tests positive a second time during his or her enrollment at Woodward, the student and his or her parents/guardians will be given an opportunity to withdraw the student from Woodward immediately.

b. If the student is not withdrawn voluntarily, he or she shall be dismissed from Woodward.

Nothing in this Student Alcohol Testing Policy has the effect of amending or nullifying Woodward’s separate disciplinary rules that prohibit students from possessing alcohol while they are on campus or at official school functions or trips. Accordingly, any students found to possess alcohol on Woodward’s campus or at any official Woodward functions or trips will be referred to the Discipline Board.